

**BRIDGEWATER STATE UNIVERSITY  
POLICE DEPARTMENT**

**Policy on Reporting Sexual Offenses for Statistical Purposes**

Federal law requires that campus law enforcement personnel and any "official of an institution who has significant responsibility for student and campus activities" report acts of campus crime for inclusion in an annual statistical report. Campus "pastoral counselors" and "professional counselors," when acting as such, are not considered to be campus security authorities for the purposes of the Clery Act and are not required to report crimes for inclusion in the annual disclosure of crime statistics. However, as a matter of policy, counselors at Bridgewater State University are encouraged to report incidents on a voluntary basis for inclusion in the university's report of annual crime statistics.

The attached "Sexual Offense Report Form" provides the method for anonymous statistical reporting by professional and pastoral counselors. The form should not be used by other members of the university community, as all Bridgewater State University students, staff, and faculty are required under university policy to directly report any crime occurring on campus to the Bridgewater State University Police Department.

As with any incident involving criminal behavior, it is incumbent upon university staff members to afford a crime victim the right to make a report to the police for investigation. When a "Sexual Offense Report Form" is received by the BSU Police Department, it will be assumed that a notification about this right has been made, and no investigative follow-up will take place unless the victim comes forward to the police at some later time.

Questions about this policy should be directed to David Tillinghast, BSU Police Chief, at 531-6140.

**BRIDGEWATER STATE UNIVERSITY  
POLICE DEPARTMENT  
Sexual Offense Reporting Form**

TO: David H. Tillinghast, Chief of Police

FROM: \_\_\_\_\_

DATE: \_\_\_\_\_

RE: Report of Sexual Offense

I have received information that a sex offense was committed on \_\_\_\_\_ (DATE).

This offense occurred at \_\_\_\_\_ (APPROXIMATE LOCATION).

At about \_\_\_\_\_ (APPROXIMATE TIME).

The offense was forcible\* [        ] non-forcible\*\* [        ] in nature.

I am reporting this incident solely for statistical record-keeping purposes, in compliance with the federal Clery Act.

Signed \_\_\_\_\_ Date \_\_\_\_\_

\*Forcible Sex Offense: Any sexual act directed against another person, forcibly or against that person's will or where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity. Includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

\*\*Nonforcible Sex Offense: Unlawful, nonforcible sexual intercourse, such as incest or statutory rape.